

**A G E N D A**

**BCCDC REGULAR BOARD MEETING  
1112 7<sup>th</sup> Street  
Bay City Texas 77414**

**Monday, September 27, 2021**

**At 5:00 PM**

Attendees	Present	Absent	Late	Arrived
President Becca Sitz				
Vice President Jason Childers				
Secretary Jeannette Bell				
Board Member Erik Frankson				
Board Member				
Board Member Floyce Brown				
Board Member Robert Knox				
Executive Director Jessica Russell				
BCCDC Attorney Jill Cornelius				
BCCDC Treasurer Jim Frankson				
BCCDC Executive Assistant Karen Stephens				

1. Call to order
2. Certification of quorum
3. Pledge of allegiance
4. Approval of agenda
5. Public comments
6. Approval of minutes from regular board meeting August 30, 2021
7. Discuss, consider and/or approve BR&E Façade grant for Coburn Chiropractic – Jessica Russell, BCCDC Executive Director
8. Discuss, consider and/or approve Depository contract with Prosperity Bank – Jessica Russell, BCCDC Executive Director
9. Discuss, consider and/or approve authorizing BCCDC Executive Director Russell to go out for bids for drainage related repairs to SMBG property or alternatively, if the amount is less than \$50,000, to enter into a contract for such repair work

10. MEET IN EXECUTIVE SESSION:

(1) convene into executive session pursuant to Section 551.087 of the Texas Gov't Code, to discuss or deliberate regarding commercial or financial information that BCCDC has received from a business prospect that BCCDC seeks to have locate, stay, or expand in Bay City and with which BCCDC is conducting economic development negotiations; and/or to deliberate the offer of a financial or other incentive to such business prospect; and

(2) convene into executive session pursuant to Section 551.072 of the Texas Gov't Code, to discuss or deliberate the purchase, exchange, lease or value of real property in Bay City, Texas, where deliberation in open session will have a detrimental effect on the position of BCCDC in negotiations with third parties.

11. RECONVENE OPEN SESSION:

Reconvene in open session and consider taking action on matters discussed in Executive Session:

(1) to approve the offer of a financial or other incentive to a business prospect;

(2) regarding the purchase, exchange, lease or value of real property in Bay City, Texas

12. Setting of next meeting date – October 25, 2021 at 5:00 pm

13. Adjournment

**AGENDA NOTICES:**

**Action by BCCDC Authorized:**

The BCCDC Board may vote and/or act upon any item within this Agenda. The BCCDC Board reserves the right to retire into executive session concerning any of the items listed on this Agenda, pursuant to and in accordance with Texas Government Code Section 551.071, to seek the advice of its attorney about pending or contemplated litigation, settlement offer or on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas conflict with the Open Meetings Act and may invoke this right where the BCCDC Attorney, the Mayor or a majority of the Governing Body deems an executive session is necessary to allow privileged consultation between the BCCDC Attorney and the governing body, if considered necessary and legally justified under the Open Meetings Act. The City Attorney may appear in person, or appear in executive session by conference call in accordance with applicable state law.

**Attendance By Other Elected or Appointed Officials:**

It is anticipated that members of other city board, commissions and/or committees may attend the meeting in numbers that may constitute a quorum of the other city boards, commissions and/or committees. Notice is hereby given that the meeting, to the extent required by law, is also noticed as a meeting of the other boards, commissions and/or committees of the City, whose members may be in attendance. The members of the boards, commissions and/or committees may participate in discussions on the same items listed on the agenda, which occur at the meeting, but no action will be taken by such in attendance unless such item and action is specifically provided for on an agenda for that board, commission or committee subject to the Texas Open Meetings Act.

**Executive Sessions Authorized:**

This agenda has been reviewed and approved by the BCCDC's legal counsel and the presence of Any subject in any Executive Session portion of the agenda constitutes a written interpretation of Texas Government Code Chapter 551 by legal counsel for the governmental body and constitutes an opinion by the attorney that the items discussed therein may be legally discussed in the closed portion of the meeting considering available opinions of a court of record and opinions of the Texas Attorney General known to the attorney. This provision has been added to this agenda with the intent to meet all elements necessary to satisfy Texas Government Code Chapter 551.144(c) and the meeting is conducted by all participants in reliance on this opinion.

This is to certify that the above notice of a Regular Board Meeting was posted electronically at [cityofbaycity.org](http://cityofbaycity.org) website and the front door of city hall on September 24, 2021 before 5:00 p.m. For any questions concerning the above item(s), please contact Becca Sitz, President, Bay City Community Development Corporation at (979) 245-8081.

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**Karen Stephens**  
**BCCDC Assistant Secretary**